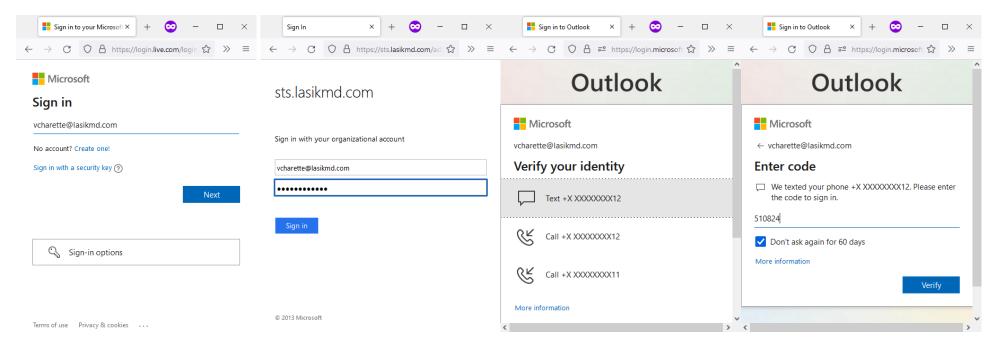
How to access your mailbox

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From a web browser on any device (mobile or desktop)

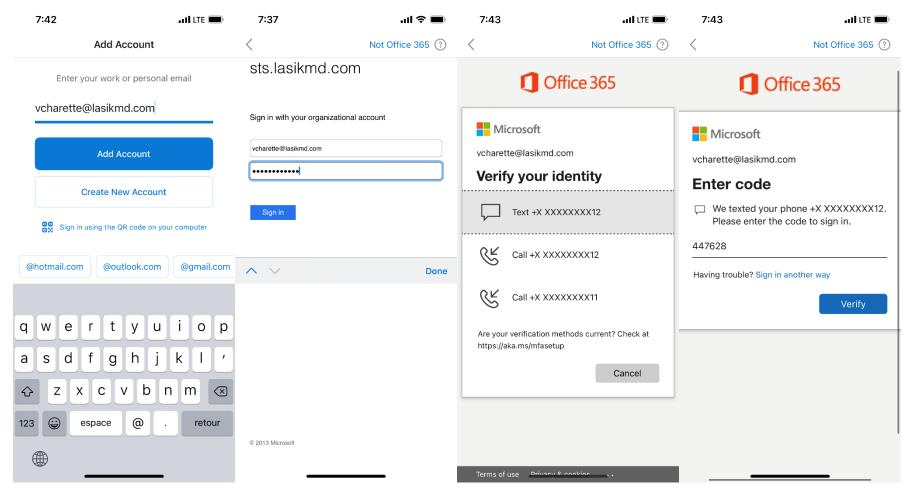
- 1. Open your web browser.
- 2. Type https://outlook.com/lasikmd.com in the address bar, press enter and click the sign-in button.
- 3. Type in your name and your login address, not your email address. The login address always ends with @lasikmd.com. Press the Next button.
- 4. Type your password on the next page and press the sign-in button.
- 5. Confirm your identity with Microsoft by entering the code sent to you.



From an iOS mobile device using the Outlook app

Download from here

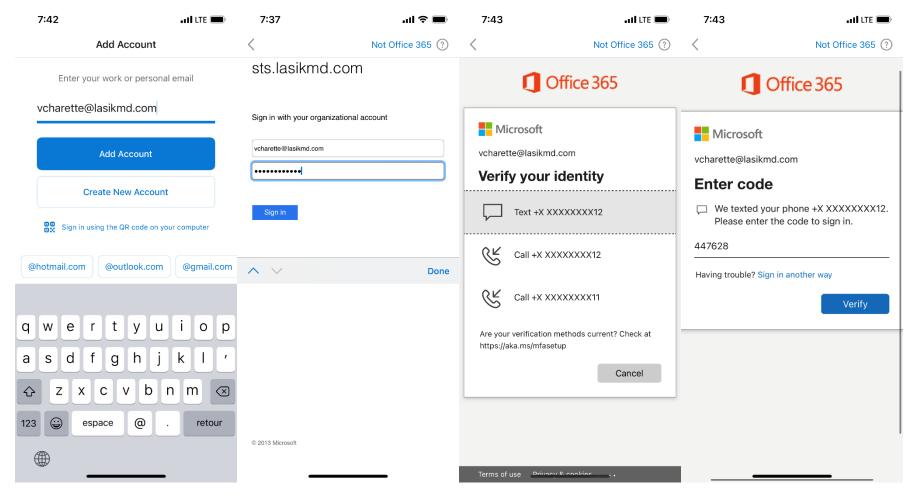
- 1. Type in your name and your login address, not your email address. The login address always ends with @lasikmd.com. Press the sign-in button.
- 2. Type your password on the next page.
- 3. Confirm your identity with Microsoft by entering the code sent to you.



From an Android mobile device using the Outlook app

Download from here

- 1. Type in your name and your login address, not your email address. The login address always ends with @lasikmd.com. Press the sign-in button.
- 2. Type your password on the next page.
- 3. Confirm your identity with Microsoft by entering the code sent to you.



From the Mail app on macOS

- 1. Open System Preferences and select Internet Accounts.
- 2. Select Microsoft Exchange.
- 3. Type in your name and your login address, not your email address. The login address always ends with @lasikmd.com. Press the sign-in button.
- 4. When asked if you want to configure manually press the sign-in button. We don't want to configure the account manually.
- 5. Enter your password and press the sign-in button.
- 6. Confirm your identity with Microsoft by entering the code sent to you.
- 7. Select the items you would like to synchronize and press the Done button.

